

# GREAT PLUMSTEAD BOWLS CLUB RULES

1. The Club shall be called Great Plumstead Bowls Club. The objects of the Club shall be for the promotion of the game of bowls and to provide social fellowship for the members.

The Club by nature shall be a non-profit making organisation. Any surplus of income over expenditure will be used solely for improvements to the facilities provided by the Club or put in reserve for expenditure on maintenance and repairs. The Club will not permit its funds or assets, in cash or in kind, to be distributed to Club members or third parties. The Club may, if it decides, make donations to registered charities or to other Clubs that are registered as community amateur sports Clubs.

2. The Club shall have its premises and home green for all league matches and other external competitions, at the bowling green situated in Church Road, Great Plumstead, Norfolk. NR13 5AB.

3. The Officers of the Club, elected at the Annual General Meeting, shall comprise the President, Chairman, Vice-Chairman, Club Captain, Vice-Captain, League Captains, Competition Secretary, Secretary, Fixture Secretary, Ladies Secretary, Child Protection Officer and Hon Treasurer. The Club has three Trustees who are members of the Bowls Club. Appointment of Trustees shall be from Bowls Club members as and when required on the resignation, removal or demise of any current Trustees. The Club has displayed in the Clubhouse a Child Protection Policy as recommended by Bowls England.

4. The Club Management shall be vested in a Committee comprised of the Officers of the Club. A quorum of Committee meetings shall consist of not less than five members. The Committee shall have the power to co-opt members as they feel necessary.

5. It is recognised that members may hold more than one position as Officer of the Club.

6. In the event of the position of a Club Officer becoming vacant during the course of the year, the Committee shall immediately appoint another in the stead of the one vacating office.

7. Candidates for election to full Membership of the Club shall be proposed and seconded by two full playing Members of the Club. The names and addresses of proposed new Members must be displayed on the Club notice board for at least two days before election. The proposer and/or the seconder will be required to speak on behalf of the proposed candidates before the Committee for election by that Committee and election to membership of the Club shall be accepted by a simple majority vote of that Committee. The Club Committee may refuse membership, or remove it, only for a just cause, such as unacceptable conduct or character likely to bring the Club, or the Sport, into disrepute.

8. Each Member, on election, shall be furnished with a copy of these Rules and shall hold himself (herself) bound in honour to accept the decision of the Committee in all cases of dispute as to the interpretation of these Rules.

9. A copy of the Club Rules shall be displayed at all times on the Club notice board.

10. Membership to the Club is open to all males and females aged sixteen years or over. Children under the age of sixteen shall be allowed to participate as bowls playing Members provided that they are accompanied and supervised by a suitable adult. There shall be no limitation with respect to the residence of the individual.

11. The Financial Year shall be from October 1<sup>st</sup> to September 30<sup>th</sup> and the Annual General Meeting shall be held in October at a date and venue determined by the Committee, at least seven days notice being given to each member. The quorum at any General Meeting shall be thirteen. Each full Member shall have one vote. The Hon. Treasurer shall, when required by the Committee, give an account of all monies received and expended on behalf of the Club. He/She shall render to the Annual General Meeting of the Club a precise account of the income and expenditure to the end of the Financial Year, audited and signed by an Auditor who shall be elected at the Annual General Meeting. The Auditor shall not be a member of the Committee.

12. Two Officers shall be authorised with the Bank to sign cheques drawn on the Club's Accounts. Treasurer and Secretary. Signature of one of the above shall be required.

13. Subscriptions to the Club shall be fixed at the Annual General Meeting or other General Meeting specially convened for that purpose. The full Subscription for the current year shall accompany each application for Membership. Subsequent Subscriptions shall become due on **May 1<sup>st</sup>**. Any Member of the Club not having paid his (her) Subscription **by the 31<sup>st</sup> May** shall be reminded of his (her) omission and **will be suspended from playing**, failing payment with fourteen days thereafter shall cease to be a Member of the Club.

14. Subject to any conditions attached to the Club Certificate of Registration under the Licensing Act, 2003, intoxicating liquors may be supplied or sold during such hours as are for the time being permitted by these rules, not only to Members of the Club and their guests but to other persons admitted to the Club including participants in or spectators at games or competitions played at the Club provided always that no intoxicating liquor shall be sold to any person, who is not a Member of the club, for consumption off the premises. Every Member shall, before leaving the Club, pay any charges on any accounts incurred by him (her).

15. The Secretary shall be empowered to call a Special General Meeting at any time provided he/she receives written application signed by at least 20% or 20 of the full members and stating the object of such meeting. The discussion and voting at a Special General Meeting shall be confined to the matters specifically mentioned in the agenda. The Committee may convene other General Meetings and the rules for the conduct of these meetings shall be as for the Annual General Meeting.

16. The Committee shall have power to decide upon any contingency not provided for in the Rules.

18 October 2021

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17. No alteration to the Rules shall be made unless sanctioned at a General Meeting. Any full Member wishing to put forward a proposed amendment must submit it to the Secretary at least four weeks before the date of the General Meeting. Suggested alterations will be displayed on the Club notice board at least 14 days prior to the meeting.
18. All notice to Members of forthcoming meeting, agendas etc. shall be by the method of posting on the Club notice board.
19. At all meetings a simple majority of votes shall decide a resolution, the Chairman of the meeting having a casting vote only in the event of even voting at Committee meetings.
20. All monies received on behalf of the Club shall be paid to the Hon Treasurer and the Hon Treasurer shall pay all payments on account of the Club.
21. In the event of a grave breach of the Rules of the Club by any Member, or should he (she) be involved in conduct which the Committee considers unsportsmanlike, or prejudicial to the interests of Bowling and/or the Club, he (she) shall be called before the Committee and failing a satisfactory explanation may be cautioned, or required to resign his (her) Membership. If a disciplinary hearing is called, the Bowls Club will refer to Bowls England Regulation 9 regarding Disciplinary Matters. No Member shall be expelled except by a resolution supported by at least two thirds of the Committee present at such a meeting.
22. The Committee may nominate, and the Club has the power to elect at the Annual General Meeting, as Honorary Life Members, persons who have given special service to the Club. Such persons shall enjoy all the privileges of Membership free from Subscription.
23. The mode of play shall be governed by the Rules of the bodies to which the Club is affiliated.
24. Dress code to be grey or **black** trousers/skirts, white or club shirts **and regulation bowling** shoes to be worn on the green. The wearing of regulation bowling shorts will be allowed by members and visiting players.
25. Members or visitors leaving clothing, equipment or cars, either on or adjoining Club property do so at their own risk and the Club shall not be responsible for any loss or damage or injury resulting from this and any other cause.
26. The Club shall be affiliated to the National and County Associations as required by the Leagues and Competitions the Club decide to enter and will play according to their 'Laws of the Game' and 'Championship Rules' as appropriate. The Leagues and Competitions that the Club enters shall be determined at the Annual General Meeting.
27. When an elected Captain is not present during the playing of a League, Cup or Friendly Match, another Members shall act as Captain, either being nominated by the absent Captain or being elected by the Players prior to the start of the Match.
28. Match fees shall be determined at the Annual General Meeting. Match Fees shall be collected by the Skips of the blocks during the course of the Match and handed to the Captain before the Players vacate the green.
29. All members shall be registered with the affiliated Association, as appropriate. For participation in their competitions.
30. The Committee, in association with the Competition Secretary, shall control the running of all Tournaments and Internal Club Competitions.
31. The following Internal Club Competitions shall be played every year if possible
- |                 |                          |                                 |
|-----------------|--------------------------|---------------------------------|
| ~ Batterbee Cup | ~ Handicap Cup (singles) | ~ Prince of Wales Cup (singles) |
| ~ Pairs Cup     | ~ Fenwick Triples Shield | ~ Clubhouse Cup                 |
| ~ Mixed Pairs   | ~ Ladies Trophy          | ~ Ladies Vase                   |
| ~ Ladies Pairs  | ~ Opening Drive Trophy   | ~ Place Shield                  |
| ~ Club Fours    | ~ Closing Drive Trophy   | ~ Barrie Mills Trophy           |
| ~ U25 Singles   |                          |                                 |
- The trophies shall be presented to the winners at the Annual Social Evening or at the Annual General Meeting.
32. The Committee of the Club shall be responsible for the proper conduct of the bar to see that the permitted hours are properly observed, that no person under the age of 18 is served with intoxicating liquor and that no unauthorised person is served with excisable articles. Committee Members shall report to the club Committee at irregularity or breach of the Rules by Members.
33. The Secretary and the Hon Treasurer shall be paid expenses. The amount of expenses shall be determined at the Annual General Meeting.
34. All Members shall be entitled to claim for exceptional expenses incurred in performing their duties for the Club. Such claims must be submitted to the Committee for sanction. Under normal circumstances it is expected that Members would provide their services, etc. at no cost to the Club.
35. Each year the Club Captain shall award the Henry Pratt Memorial Trophy to the Club Member who in his opinion has made a significant contribution to the Club's activities and is not subject necessarily to playing performance or ability.

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36. A Member may introduce guests at any time providing that the Members introducing the guests shall enter his or her name and the guest's name in the Visitors Book at the time of entry to the Club premises. The Member introducing the guest shall be responsible for that guest's conduct while on the Club's premises and shall not leave the Club premises before the guest. No Member of the Club may introduce more than two guests under this provision at any one time. No person whose Membership has been terminate or has been suspended or whose application for Membership hs been rejected shall be introduced as a guest.
37. The Committee may organise functions, other than the playing of bowls matches or competitions, on behalf of Members and in furtherance of the objects of the Club and allow visitors to the Club premises on the occasions. Such visitors may be served intoxicating liquor for consumption on the premises. Where necessary the Secretary will apply for a Temporary Event Notice.
38. Club Hours.  
(a) The normal hours of opening and closing of the Club premises shall be 9.00am to 12.00 mid-night.  
(b) The supply of intoxicating liquor in the Club premises shall be permitted during the hours allowed by the Club Premises Certificate plus Christmas Day 12.00 noon to 3.00pm and 7.00 pm to 10.30 pm.
39. A register of Members will be maintained at the Club premises. A Visitors Book for the registration of guests will also be maintained at the Club premises. The Secretary or such other Member of the Committee as the Committee shall decide shall be responsible for maintenance of the Register of Members and the Visitors Book and shall ensure that both are available for inspection upon request by any Member of the Club or any other authorised person.
40. If the number of full members of the Club shall at any time fall below ten, or if at any time the Club shall pass in a General Meeting by a majority of comprising two-thirds or more of the Members present and entitled to vote a resolution (in this rule called the First Resolution) of its intention to dissolve. The Committee shall take immediate steps to convert into money all the property of the Club, with power however to postpone or delay the conversion of any particular property if the Club in General Meeting shall so authorise. Out of the proceeds of such conversion, the Committee shall discharge all debts and liabilities of the Club, including the expenses of such conversion and any balance in their hands shall be disposed of by them as the Club in General Meeting shall resolve in accordance with rule no 43 and thereupon the /club for all purposes be dissolved. Provided that if the Club shall not, within six months after the date of 'The First Resolution', resolve upon the disposition of any such balance, the same shall be distributed in accordance with rule no 43.
41. To comply with the legislation of the Club being registered with the Community Amateur Sports Club Scheme, CASC, all assets of the Club after dissolution will be transferred to another CASC, a registered charity or the sports governing bodies to which the Club is affiliated at the time of 'The First Resolution' in any proportion that the Club in general meeting shall resolve.
42. Smoking is only permitted in areas surrounding the playing surface. Smoking is not permitted on the Green.